

The Regular Meeting of the Village of Mannville Council was held in Council Chambers of the Mannville Village Office on Tuesday, December 13, 2016.

Present	Dave Huppertz Vanessa Boe Kelly Dalton Sid Hinton Jim Jackson	Mayor Councillor Councillor Councillor Councillor
Also Present	Carla Kooistra Amanda Strowger	Chief Administrative Officer Recording Secretary

Call to Order Deputy Mayor Boe called the meeting to order at 6:21 pm.

Agenda

2016.12.13.01 **MOTION** by Councillor Hinton that the agenda be approved with the following amendment and additions:

Additions:
Committee Reports: Councillor Boe
Councillor Jackson
Councillor Dalton

CARRIED.

Minutes:

Council reviewed the minutes of the November 15, 2016, Regular Council Meeting.

2016.12.13.02 **MOTION** by Councillor Dalton that Council approve the minutes of the November 15, 2016, Regular Council Meeting.

CARRIED.

Financial Statement:

Council reviewed the Monthly Financial Statement for the period ending October 31, 2016.

2016.12.13.03 **MOTION** by Councillor Jackson to approve the Financial Statement for the month ending October 31, 2016.

CARRIED.

Accounts:

Council reviewed the Accounts Payable listing for the month ending October 31, 2016.

2016.12.13.04 **MOTION** by Councillor Hinton to approve Accounts Payable cheques # 20160797-20160871 totaling \$248,402.08 for the month ending October 31, 2016.

CARRIED.

DH CK
CEO CAO

Revenue/Expense Report:

Council reviewed the Revenue/Expense Report for the period ending November 30, 2016.

2016.12.13.05

MOTION by Councillor Dalton to approve the Revenue/Expense Report for the period ending November 30, 2016 as information.

CARRIED.

Delegation:

Sergeant Boehr from the Vermilion RCMP detachment entered the meeting at 6:32 p.m.

SGT Boehr

Sergeant Boehr provided a statistical comparison of Criminal Code Offences in the area.

Departure

Sergeant Boehr departed at 6:46 p.m.

Policies/Bylaws:

Master Rates Bylaw 2016-815

Amended Master Rates Bylaw 2016-815 was presented for Councils approval.

2016.12.13.06

MOTION by Councillor Hinton to give first reading of Bylaw 2016-815.

CARRIED.

2016.12.13.07

MOTION by Councillor Jackson to give second reading of Bylaw 2016-815.

CARRIED.

2016.12.13.08

MOTION by Councillor Dalton to have third reading of Bylaw 2016-815 at this meeting.

CARRIED UNANIMOUSLY.

2016.12.13.09

MOTION by Councillor Hinton to give third and final reading of Bylaw 2016-815.

CARRIED.

Snow Removal Policy 3100-01

Council reviewed the proposal for the implementation of a Snow Removal Policy.

2016.12.13.10

MOTION by Councillor Dalton that Council endorse Snow Removal Policy #3100-01 as amended.

- remove all the equipment names

CARRIED.

Vacation Pay Policy 1900-13 Council reviewed the amended Vacation Pay Policy #1900-13

2016.12.13.11 MOTION by Councillor Hinton that Council accept Vacation Pay Policy #1900-13 as amended.

CARRIED.

Business:

2017 Interim Operating Budget Proposed 2017 Operating Budget.

2016.12.13.12 MOTION by Councillor Jackson that Council approve the 2017 Interim Operating Budget as attached to the minutes.

CARRIED.

Riverview Operations Council discussed the operations of the Riverview Golf Course.

Late Arrival Mayor Huppertz entered the meeting at 7:33 pm.

Chair Mayor Huppertz resumed chair of the meeting.

2016.12.13.13 MOTION by Councillor Hinton that Council direct Administration to advertise for a Golf Course Superintendent for the 2017 season.

CARRIED.

Auditing Services Council reviewed the request for proposals for Auditing Services.

2016.12.13.14 MOTION by Councillor Hinton that Council appoint JMD Group LLP Chartered Accountants for 2017-2019 fiscal years.

CARRIED.

Cemetery Maintenance Council reviewed the request for proposals for Cemetery Maintenance.

2016.12.13.15 MOTION by Councillor Jackson that Council direct Administration to enter into an agreement with Don's Lawn and Garden for a one year term contract for grass maintenance at the Mannville Cemetery.

CARRIED.

Offer to Purchase Council discussed the offer to purchase for Lot 12, Block 3, Plan 2574P.

2016.12.13.16 MOTION by Councillor Boe that Council direct Administration to advertise the offer to purchase of Lot 12, Block 3, Plan 2574P being 4708-51 Street should the buyer agree to the counter offer in the amount of \$5,000.

CARRIED.

D.H. CK
CEO CAO

Waste Services Council discussed waste services for Riverview Golf Course, Recreation Centre and Fire Hall.

2016.12.13.17 MOTION by Councillor Hinton that Council direct Administration to contact the Joint Landfill Committee and request 8 extra bins from the transfer station be moved to the Riverview Golf Course, Recreation Centre and the Fire Hall as soon as possible.

CARRIED.

Staff/Committee Reports:

SPW McLaughlin SPW McLaughlin provided a written Public Works update.

2016.12.13.18 MOTION by Councillor Hinton that Council accept Public Works report as information.

CARRIED.

GC Financial Council reviewed the Golf Course Monthly Financial Statement for the period ending November 30, 2016.

2016.12.13.19 MOTION by Councillor Dalton that Council accept the Golf Course Financial Statement for the month ending November 30, 2016.

CARRIED.

PAC Councillor Boe submitted a report on the Parent Advisory Committee meeting held on November 21, 2016.

Mannville Library Councillor Boe submitted a report on the Mannville Library board meeting held on November 18, 2016.

VRRA Councillor Jackson gave a verbal report on the Vermilion River Regional Alliance meeting held on November 17, 2016.

PRRC Councillor Jackson gave a verbal report on the Physician Recruitment and Retention Committee meeting held on November 22, 2016.

MD of Minburn Foundation Councillor Jackson gave a verbal report on the MD of Minburn meeting held on December 8, 2016.

East Central 911 Councillor Jackson gave a verbal report on the East Central 911 meeting held on December 12, 2016.

HUB Councillor Dalton gave a verbal report on the HUB meeting held on November 24, 2016.

CofC Councillor Dalton gave a verbal report on the Chamber of Commerce meeting held on November 28, 2016.

D.H CK
CEO CAO

- ACE** Councillor Hinton gave a verbal report on the Alberta Central East Regional Water System Committee meeting.
- 2016.12.13.20** **MOTION** by Councillor Hinton to accept the Council Committee Reports for the period ending December 13, 2016 as information. **CARRIED.**
- CAO Report** CAO Kooistra provided an Administration Report for the period ending December 13, 2016.
- 2016.12.13.21** **MOTION** by Councillor Dalton to accept the Chief Administrative Officer Report for the period ending December 13, 2016 as information. **CARRIED.**
- In Camera**
2016.12.13.22 **MOTION** by Councillor Hinton to go ‘in camera’ at 8:07 p.m. to discuss a labor matter with all persons except Village Council excluded from the meeting. **CARRIED.**
- 2015.12.13.23** **MOTION** by Councillor Jackson to revert to a regular meeting at 8:27 p.m. **CARRIED.**
- Reentered** CAO reentered the meeting at 8:28 p.m.
- Adjournment**
2016.12.13.24 **MOTION** by Councillor Jackson for adjournment at 8:29 p.m. **CARRIED.**



Mayor D. Huppertz



C. Kooistra, CAO