

The Regular Meeting of the Village of Mannville Council was held in Council Chambers of the Mannville Village Office on Tuesday, September 19, 2017.

<b>Present</b>	Dave Huppertz Vanessa Boe Kelly Dalton Sid Hinton Jim Jackson	Mayor Deputy Mayor Councillor Councillor Councillor
----------------	---	---

<b>Also Present</b>	Jody Quickstad Amanda Strowger	Chief Administrative Officer Recording Secretary
---------------------	-----------------------------------	---

**Call to Order** Mayor Huppertz called the meeting to order at 6:29 pm.

**Agenda**

**2017.09.19.01** **MOTION** by Councillor Dalton that the agenda be approved with the following amendment and additions:

Additions:  
Business: Laneway South of 5214 – 46 St (Manz)  
CAO Probation Period

Committee Reports: Councillor Hinton

**CARRIED.**

**GC Manager Staden** Riverview Operations Manager Kent Staden entered the meeting at 6:31 p.m.

**GC Manager** GC Manager Staden provided a progress report of the Riverview Golf Course.

**Departure** GC Manager departed at 6:52 p.m.

**2017.09.19.02** **MOTION** by Councillor Hinton that Council accept Golf Course Managers report as information.

**CARRIED.**

**Minutes:** Council reviewed the August 15, 2017 minutes as presented.

**2017.09.19.03** **MOTION** by Councillor Jackson that Council approve the minutes of the August 15, 2017 Regular Council Meeting as presented.

**CARRIED.**

**Financial Statement:** Council reviewed the Monthly Bank Reconciliation as presented.

**2017.09.19.04** **MOTION** by Councillor Boe to approve the Bank Reconciliation for the month ending July 31, 2017.

**CARRIED.**

<u>RS</u>	<u>Jay</u>
CEO	CAB

**Accounts:**

Council reviewed the Accounts Payable listing as presented.

**2017.09.19.05**

**MOTION** by Councillor Dalton to approve Accounts Payable cheques # 201700471-201700572 totaling \$418,248.38 for the month ending July 31, 2017.

**CARRIED.**

**MasterCard:**

Council reviewed the Credit Union MasterCard Statement as presented.

**2017.09.19.06**

**MOTION** by Councillor Hinton to approve the Credit Union MasterCard Statements dated July 31, 2017 totaling \$779.75.

**CARRIED.**

**Revenue/Expense  
Report:**

Council reviewed the Revenue/Expense Report as presented.

**2017.09.19.07**

**MOTION** by Councillor Jackson to approve the Revenue/Expense Report for the period ending August 31, 2017.

**CARRIED.**

**Business:**

**Pasture Lease**

Pasture lease for a portion of SW 30-50-8-W4.

**Departure**

Councillor Hinton declared a potential pecuniary interest and departed the meeting at 6:58 pm.

**2017.09.19.08**

**MOTION** by Councillor Dalton that Council approve to enter into a new pasture lease agreement with Hinton Holdings Ltd for a portion of SW 30-50-8-W4 (approx. 24 acres) for an annual amount of \$492 plus GST ending December 31, 2025 and; Further that Council review the agreement prior to signatures.

**CARRIED.**

**Returned**

Councillor Hinton returned to the meeting at 7:08 pm.

**Master Rates  
Bylaw 2017-817**

Amended Master Rates Bylaw 2017-817 was presented for Councils approval.

**2017.09.19.09**

**MOTION** by Councillor Hinton to give first reading of Bylaw 2017-817.

**CARRIED.**

**2017.09.19.10**

**MOTION** by Councillor Jackson to give second reading of Bylaw 2017-817.

**CARRIED.**

**2017.09.19.11**

**MOTION** by Councillor Boe to have third reading of Bylaw 2017-817 at this meeting.

**CARRIED UNANIMOUSLY.**

*R.S. Galt*  
CEO CAO

- 2017.09.19.12**      **MOTION** by Councillor Dalton to give third and final reading of Bylaw 2017-817.  
**CARRIED.**
- Capital Budget Amendment**      Council reviewed the amendment to the 2017 Capital Budget.
- 2017.09.19.13**      **MOTION** by Councillor Hinton that Council approve the following adjustment to the 2017 Capital Budget for the Village of Mannville:  
Road Paving Project total cost of \$438,200  
To be funded as follows:  
    \$310,000 MSI Capital (transfer from Reserve)  
    \$128,200 FGTF (transfer from Reserve)  
  
**CARRIED.**
- NSWA**      Council reviewed a letter from North Saskatchewan Watershed Alliance requesting financial support for 2018.
- 2017.09.19.14**      **MOTION** by Councillor Dalton that Council accept the North Saskatchewan Watershed Alliance request for funding as information.  
  
**CARRIED.**
- ATCO Electric**      2018 Franchise Fee for ATCO Electric.
- 2017.09.19.15**      **MOTION** by Councillor Jackson that Council accept the correspondence from ATCO Electric as information and;  
Further that the 2018 Franchise Fee remain the same as 2017.  
  
**CARRIED.**
- ATCO Gas**      2018 Franchise Fee for ATCO Gas.
- 2017.09.19.16**      **MOTION** by Councillor Hinton that Council accept the correspondence from ATCO Gas as information and;  
Further that the 2018 Franchise Fee remain the same as 2017.  
  
**CARRIED.**
- Motion Log**      Motion Log was presented as information.
- 2017.09.19.17**      **MOTION** by Councillor Dalton that Council accept the Motion Log as information.  
  
**CARRIED.**
- EMPP Grant**      Council discussed the grant funding for the 2017/18 Emergency Management Preparedness Program.
- Library Board**      Council reviewed the Mannville Centennial Public Library Board request for the appointment of a new Board Member pursuant to the Libraries Act of Alberta.

**2017.09.19.18** MOTION by Councillor Hinton that Council endorse the appointment of Michelle Popp to the Mannville Centennial Public Library Board pursuant to Libraries Act, c.L-11, s.4(1).  
**CARRIED.**

**Trailer Park Alley** Council discussed the laneway south of 5214-46<sup>th</sup> Street regarding a concern from the owner of the property.

**2017.09.19.19** MOTION by Councillor Hinton that Administration look into this matter and discuss the situation with the property owner Kevin Manz.  
**CARRIED.**

**CAO Probation** Council discussed CAO Quickstad’s probation period ending August 31, 2017

**2017.09.19.20** MOTION by Councillor Boe that Council approve that CAO Quickstad successfully completed the six (6) month probation period ending August 31, 2017.  
**CARRIED.**

**Staff/Committee Reports:**

**SPW McLaughlin** SPW McLaughlin provided a written Public Works Report.

**2017.09.19.21** MOTION by Councillor Jackson that Council accept Public Works report as information.  
**CARRIED.**

**Councillor Boe** Councillor Boe submitted a Committee report on the following

- Northern Lights Library Board Meeting – September 9, 2017

**Councillor Jackson** Councillor Jackson submitted a Committee report on the following

- EC.911 Call Society Board of Directors Meeting – September 11, 2017
- Physician Retention & Recruitment Committee Meeting – September 12, 2017
- MD of Minburn Foundation – September 14, 2017.

**Councillor Hinton** Councillor Hinton provided a verbal Committee report on the following

- Alberta Central East Regional Water Corp – September 19, 2017

**2017.09.19.22** MOTION by Councillor Dalton to accept the Council Committee Reports as presented.  
**CARRIED.**

R.S. Jaf  
CEO CAO

**CAO Report**

CAO Quickstad provided an Administration Report as presented.

**2017.09.19.23**

**MOTION** by Councillor Hinton to accept the Chief Administrative Officer Report for the period ending September 14, 2017 as information.

**CARRIED.**

**Adjournment**

**2017.09.19.24**

**MOTION** by Councillor Dalton for adjournment at 7:54 p.m.

**CARRIED.**

  
\_\_\_\_\_  
Dave Huppertz, Mayor

  
\_\_\_\_\_  
Jody Quickstad, CAO

  
\_\_\_\_\_  
CEO    CAO